



Dear Newport Property Owner,

July 3, 2023

The Newport Property Owners Association Annual Meeting will be held Saturday August 12, 2023, at 9:00 AM at the Stoney Point Lake Club House, 100 Lake Clubhouse Lane, Greenwood, SC or at Bermudas Club House followed by the Annual Meeting of the Newport Special Tax District. Location will be confirmed and posted on the website no later than August 10th. This year there are two open Board positions - Treasurer, and Maintenance and Grounds - that will be elected for a three (3) year Term. If you are interested in serving on the Newport Property Owners Association Board, you will find all information necessary to apply for a position on the next page.

A list of eligible candidates and their statements will be available and can be viewed after August 9th on the Newport web site.

The information on the 2023 Annual meeting, the list of Board Candidates and their statements will be available after August 9th on the Newport web site (www.newportonlakegreenwood.com) You can also find all applicable property owner documents (Covenants, Bylaws and Architectural Control Committee Guidelines) on the site.

If you have any questions/concerns to be addressed at the meeting, please submit to the POA Board (Newportpoa.secretary@gmail.com) no later than July 25th.

Please plan to attend the meeting on August 12th. If you are unable to attend, complete and mail the attached Proxy (also posted on the Newport Web site) no than Tuesday, August 1st. We need to ensure a quorum for action at the meeting.

Mail the proxy to:

Newport POA
PO Box 49214
Greenwood, SC 29649
Or Sign, Scan and send to Newportpoa.secretary@gmail.com

Steve Wilson, President
newportpoa.president@gmail.com
703-587-1174

Posted on the Newport Web site: <https://newportongreenwood.com/documents/>

KEY DATES TO REMEMBER:

1. Annual Meeting Announcement (July 3th)
2. Proxy for those unable to attend (Aug 1st)
3. Name submission for a Board Member position (Names due COB July 10nd)
4. Candidate submits application/resume (COB July 19st)
5. Board Candidate Statement Posted on Web site (August 9th)
6. Annual Meeting Agenda Posted on Web Site (August 9th)

Board Candidates

The Board is seeking nominations to fill the open board positions.

Treasurer: Overview of responsibilities (not limited to these noted): Special Tax Distract Liaison to Greenwood County; collect and respond to related mail/Email; receive and pay bills complying with county's Special Tax District processes; become a Newport special tax district commissioner; collect and document homeowners' payments; maintain bookkeeping and filing; provide reports as appropriate; familiarity with Microsoft excel; attend POA board meetings (typically once a month and in person); time: approximately 4-8 hours per week.

Maintenance and Grounds: Overview of responsibilities (not limited to these noted): Main contact for ongoing maintenance and repair of grounds (lights, trees, neighborhood landscaping, etc.), excluding ACC responsibilities; attend POA board meetings (typically once a month and in person); Sergeant at Arms for monthly and POA owners' meetings; time: as needed.

Individuals interested in a position MUST be a Newport property owner in good standing. It is preferred they also be residents or owners that are currently under construction.

Nominees MUST be in good standing, and current in all POA assessments from prior calendar year will be considered. If you are interested in serving, **respond prior COB July 10th** to newportpoa.secretary@gmail.com with your information:

- a. Full Name:
- b. Mailing Address:
- c. Phone Number:
- d. Email Address:
- e. Newport Lot Number & Address:
- f. Position interested in:

After receipt of the candidate information the nomination committee will contact each candidate with further information.

We look forward to hearing from you.